



## **SAFETY COMPLIANCE & TRAINING LLC**

# **CERTIFIED DOT COMPLIANCE MANAGER®**

### **DAY 1: 9:00 AM – 5:00 PM (Motor Carrier Requirements)**

Class Introduction

(1) Introduction to FMCSA | DOT Audits | SMS Profiles

#### **Lunch**

(2) Applicability of Regulations (Interstate Part 390 / Texas Intrastate)

(3) Commercial Driver's License (Part 383 / Texas CDL Law)

(4) DOT Operating Permits – USDOT # : MC # : TXDMV # : Unified Carrier Registration : International Fuel Tax Agreement (IFTA) : Heavy Vehicle Use Tax 2290 : Commercial Vehicle Registration (International Registration Plan)

9:00 AM – 10:00 AM

10:00 AM – 12:00 PM

**12:00 PM – 1:00 PM**

1:00 PM – 2:30 PM

2:30 PM – 3:30 PM

3:30 PM – 5:00 PM

### **DAY 2: 9:00 AM – 5:00 PM (Driver Compliance)**

(5) Driver Qualification & File Preparation (Part 391)

(6) Driving of Commercial Motor Vehicles (Part 392)

#### **Lunch**

(7) Drug & Alcohol Testing / FMCSA Clearinghouse (Part 382)

(8) Hours of Service (Part 395) / Texas Hours of Service (TAC 4.12)

9:00 AM – 11:00 AM

11:00 AM – 12:00 PM

**12:00 PM – 1:00 PM**

1:00 PM – 3:00 PM

3:30 PM – 5:00 PM

### **DAY 3: 9:00 AM – 5:00 PM (Vehicle Compliance)**

(9) Inspection, Repair, and Maintenance - Vehicle Files (Part 396)

Course Exercise

#### **Lunch**

(10) Vehicle Equipment Standards & Cargo Securement (Part 393) / CVSA Out of Service Criteria

9:00 AM – 10:30 AM

10:30 AM – 12:00 PM

**12:00 PM – 1:00 PM**

1:00 PM – 5:00 PM



# COURSE TOPICS

**(1) Introduction to FMCSA & Audits** – A brief overview of the administration and its mission. The participants will learn about compliance review audits, safety measurement scores, company safety ratings and suggested improvement methods.

**(2) Applicability of the DOT Regulations (Part 390 / Texas Intrastate)** – The participants will learn when a driver is subject to the regulations in interstate and intrastate commerce. Discussion includes how to determine operation and the Texas Administrative Code governing Texas Motor Carriers.

**(3) Commercial Driver's License (Part 383 / Texas Admin Code)** – The participants will learn when a CDL is required while operating different vehicle combinations, including endorsements and restrictions. Discussion includes Texas CDL applicability and exemptions.

**(4) DOT Operating Permits** – (MC#, USDOT#, TXDMV#, UCR) – The participants will learn what permits and authorities are needed to operate in interstate and intrastate commerce. The participants will learn when a motor carrier is required to pay both IFTA and HVUT taxes. The participants will learn about vehicle registration requirements including the International Registration Plan, Texas Combination Plates, and Texas Token Trailer Plates.

**(5) Driver Qualification (Part 391)** – The participants will learn about minimum requirements for hiring qualified drivers and how to correctly build driver qualification files. Discussion includes the liabilities associated with drivers and the processes that FMCSA has in place to hire the most qualified drivers.

**(6) Driving a Commercial Motor Vehicle** – The participants will learn the basic rules of driving a commercial motor vehicle for drivers.

**(7) Drug & Alcohol / Clearinghouse (Part 382)** – The participants will learn about drug and alcohol testing program requirements and using the Clearinghouse Database. Discussion includes testing periods, DOT vs NON-DOT testing pools, Post-Accident, Random, and Reasonable Suspicion Testing requirements and training.

**(8) Hours of Service / Electronic Logging Devices (Part 395)** – The participants will learn the Hours of Service rules for interstate and intrastate drivers along with the rules and requirements governing the use of electronic logging devices. Discussion includes the exceptions and exemptions including short-haul operations, oilfield, personal conveyance, and liabilities associated with off-duty use of commercial motor vehicles.

**(9) Inspection, Repair, and Maintenance (Part 396)** – The participants will learn the criteria required for a company's vehicle maintenance program and the required documentation for vehicle maintenance files.

**(10) Vehicle Equipment Standards (Part 393) / Out of Service Criteria** – The participants will receive an overview of the motor carrier vehicle safety standards for equipment and the violations that place a vehicle or driver OOS. The participants will learn about the general cargo securement requirements and the commodity-specific securement requirements.